



Board of Directors Information Sheet

The Role of the Board of Directors

The Board of Directors serves as the policy-making body for Future Business Leaders of America, Inc. (FBLA). Board members collaborate to set a strategic direction for the organization and ensure that resources are aligned with FBLA's mission: inspiring and preparing students to become community-minded business leaders in a global society through relevant career preparation and leadership experiences.

Value of Serving on the FBLA Board of Directors

Serving on the Board is an opportunity to impact the lives of student members dedicated to personal and professional development. By sharing your expertise, you will support FBLA's strategic goals, which include:

- Delivering meaningful, distinct, and relevant experiences for middle school, high school, and collegiate students.
- Developing a culture that welcomes and actively engages all members.
- Expanding student involvement in new and diverse communities.
- Strengthening alumni, adviser, and professional networks to support the organization's mission.
- Ensuring FBLA has the necessary resources and capabilities to fully execute its mission.

As a Board member, you will play an essential role in shaping the lives of the next generation of business leaders. Although the role requires time commitment, it is a fulfilling opportunity to inspire and guide students toward achieving their full potential.

Role & Responsibilities of a Board Member

The FBLA Board of Directors is the governing body of the organization and is responsible for promoting FBLA's objectives and operating within the policies and bylaws set by the Board. Board members are expected to:

- Provide strategic oversight and guidance.
- Advocate for FBLA's mission and initiatives.
- Support fundraising efforts and organizational growth.

Fiduciary Responsibilities

Board members must fulfill three key fiduciary duties:

1. **Duty of Care** – Act with diligence, be well-informed, and make thoughtful decisions.

2. **Duty of Loyalty** – Place FBLA’s best interests above personal interests.
3. **Duty of Obedience** – Comply with legal and regulatory requirements while upholding FBLA’s mission.

Board Member Selection Process

The Governance Committee oversees the recruitment and nomination of new Board members. The committee considers candidates based on their qualifications, experience, diversity, and geographic location to align with current and future initiatives. The committee presents a slate of nominees to the Board for approval.

Orientation for New Board Members

New Board members will participate in an orientation program to familiarize themselves with Board issues, roles, and responsibilities.

Meeting Schedule and Travel Commitments

Board members meet up to four times per school/program year (Aug 1-Jul 30). Typically, in: September (In-Person); December (Virtual); March (Virtual); June (In-Person at the National Leadership Conference- NLC). Board meeting dates subject to change as needed. Additional virtual Board meetings and activities may be scheduled, as necessary.

Reimbursable Expenses

Board service is voluntary and unpaid. However, FBLA covers travel-related expenses, including:

- Airfare, ground transportation, tolls, and parking.
- Meals.
- Hotel accommodation.
- For educators, reimbursement for one day of substitute teacher compensation per Board meeting day that falls on a school day (payable to the school upon request).

Leadership Opportunities Within the Board

Board members can take on additional leadership roles, including serving as officers (Chair-elect, Secretary, Treasurer) or as chairs of committees, task forces, or councils. The Executive Committee consists of: Chair; Chair-elect; Past Chair; Secretary; Treasurer

By joining the FBLA Board of Directors, you will play a pivotal role in shaping the future of aspiring business leaders nationwide. Your leadership and commitment will help FBLA continue to provide high-quality educational and leadership experiences for students across the country.

About FBLA

Future Business Leaders of America, Inc. is a nonprofit education association with more than 200,000 middle school, high school, and college members worldwide.

FBLA inspires and prepares students to become community-minded business leaders in a global society through relevant career preparation and leadership experiences. The association is headquartered in Reston, Virginia, just outside of Washington, D.C. For more information, visit fbla.org.